**Wayfinding the *Writing Center***  
This document will take you to the Writing Center resources you’ll use most often.

**Capella Writing Standards**Learners will practice and develop their writing skills throughout their programs to meet the Capella Writing Standards. Foundational to the Capella Writing Standards are five core writing skills, known as the POETS writing skills. POETS is an acronym that stands for Purpose, Organization, Evidence, Tone, and Sentence Structure.

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| 1. Purpose    1. [Writing to Your Audience](https://campus.capella.edu/writing-center/purpose/writing-to-your-audience)    2. [Writing a Strong Thesis Statement](https://campus.capella.edu/writing-center/purpose/writing-a-strong-thesis-statement)    3. [Addressing an Assignment Prompt](https://campus.capella.edu/writing-center/purpose/addressing-an-assignment-prompt)    4. [Assignment Types and Templates](https://campus.capella.edu/writing-center/purpose/assignment-types-and-templates) 2. Organization    1. [Organizing Papers](https://campus.capella.edu/writing-center/organization/organizing-papers)    2. [Organizing Paragraphs](https://campus.capella.edu/writing-center/organization/organizing-paragraphs)    3. [Creating Continuity](d)%09https:/academicwriter-apa-org.library.capella.edu/learn/browse/QG-64) 3. Evidence    1. [Basics of APA Style](https://academicwriter-apa-org.library.capella.edu/learn/browse/TUT-11)    2. [In-text Citation](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-29)    3. [Reference Page](https://campus.capella.edu/writing-center/evidence-and-apa/reference-page)    4. [Copyright and Permissions](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-28)    5. [Analyzing Data and Drawing Conclusions](https://academicwriter-apa-org.library.capella.edu/learn/browse/TUT-9)    6. [How to Find Reliable Sources](https://academicwriter-apa-org.library.capella.edu/learn/browse/TUT-10)    7. [Additional Resources](https://campus.capella.edu/writing-center/evidence-and-apa/reference-page/additional-resources) 4. Tone    1. [Academic Writing](https://campus.capella.edu/writing-center/tone/academic-writing)    2. [First, Second, and Third Person](https://campus.capella.edu/writing-center/tone/first-second-and-third-person)    3. [Anthropomorphism](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-72)    4. [Active and Passive Voice](https://campus.capella.edu/writing-center/tone/active-and-passive-voice)    5. [Concision](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-60)    6. [Presenting Statistics in Text](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-40) 5. Sentence Structure    1. [Parts of Speech](https://campus.capella.edu/writing-center/sentence-structure/parts-of-speech)    2. [Commas and Semicolons](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-33)    3. [Capitalization](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-37)    4. [Verbs and Conjugation](https://campus.capella.edu/writing-center/sentence-structure/verbs-and-conjugation)    5. [Verb Tense](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-61)    6. [Sentence Types](https://campus.capella.edu/writing-center/sentence-structure/sentence-types)   Academic Honesty   1. [Academic Honesty](https://campus.capella.edu/writing-center/evidence-and-apa/academic-honesty) 2. [Why Plagiarism Happens](https://campus.capella.edu/writing-center/evidence-and-apa/academic-honesty/why-plagiarism-happens) 3. [Preventing Plagiarism](https://campus.capella.edu/writing-center/evidence-and-apa/academic-honesty/preventing-plagiarism) 4. [How to Avoid Plagiarism and Self-Plagiarism](https://academicwriter-apa-org.library.capella.edu/learn/browse/TUT-14) | In-Text Citations   1. [Citing References in Text](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-29) 2. [Direct Quotations and Paraphrases](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-25) 3. [Secondary Sources](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-26)   Reference List   1. [Alphabetizing the Reference List](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-24) 2. Over 200 sample entries    1. [Authored Book without DOI](https://academicwriter-apa-org.library.capella.edu/learn/browse/SR-95)    2. [Journal Article with DOI](https://academicwriter-apa-org.library.capella.edu/learn/browse/SR-1)    3. [Journal Article without DOI](https://academicwriter-apa-org.library.capella.edu/learn/browse/SR-4)    4. [Webpage, Group Author, Dated and Undated](https://academicwriter-apa-org.library.capella.edu/learn/browse/SR-143)    5. [Webpage, Individual Author, Dated](https://academicwriter-apa-org.library.capella.edu/learn/browse/SR-144)   Headings   1. [Heading Levels](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-21)   Tables and Figures   1. [Table Components](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-44) and [Table Guidelines](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-45) 2. Sample Tables    1. [Analysis of Variance Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-6)    2. [Chi-Square Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-3)    3. [Correlation Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-5)    4. [Frequency and Demographic Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-1)    5. [Means Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-2)    6. [Meta-Analysis Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-8)    7. [t Test of Means Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-4)    8. [Text Table](https://academicwriter-apa-org.library.capella.edu/learn/browse/TBL-7) 3. [Figure Components](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-42) and [Figure Guidelines](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-43) 4. Sample Figures    1. [Bar Graph](https://academicwriter-apa-org.library.capella.edu/learn/browse/FIG-1)    2. [Chart](https://academicwriter-apa-org.library.capella.edu/learn/browse/FIG-6)    3. [Histogram](https://academicwriter-apa-org.library.capella.edu/learn/browse/FIG-2)    4. [Line Graph](https://academicwriter-apa-org.library.capella.edu/learn/browse/FIG-3)    5. [Pie Graph](https://academicwriter-apa-org.library.capella.edu/learn/browse/FIG-5)    6. [Plot](https://academicwriter-apa-org.library.capella.edu/learn/browse/FIG-4)   Appendices   1. [Appendices Guidelines](https://academicwriter-apa-org.library.capella.edu/learn/browse/QG-53) |